Registration for Ph.D. Students

Registration for the doctorate degree must be renewed each year.

The procedure takes place in 2 stages:

* First of all, a procedure of admission at the doctoral School,
* Then, an administrative registration at the Registration Central Pole of UPPA.

Guide des inscriptions en 1ère année
Guide des réinscriptions (2e année et plus)

PRELIMINARY STAGE

(for students with foreign diplomas outside EU)

Before beginning procedure of registration, the PhD student has to establish an accreditation of learning which will be submitted to 2 reporters then presented to the Council of ED for opinion.

This application includes:

To be filled out and sent to ED 481.

Studies Validation Form 2018/2019
- CV
- presentation of thesis project (some pages) with the mode of financing
- cover letter from the Ph.D. thesis supervisor
- 1 or 2 letter(s) of recommendation from teacher(s) of Master's degree

After agreement of the ED 481 Council, go to the following stage "Admission in doctorate".

****

STAGE 1 :

Admission at Doctoral School

****

Some documents are required.

To be filled and firmed by supervisors and directors of research units, then sent to Doctoral School.

- Authorisation to register Form

To firm only in 1st year.

- Doctoral Charter

For PhD students of the ED 481 SSH, an amendment specifying some points of the charter (and adopted by the Commission of Research on 06/07/18) must be also firmed and put back with the charter.

- Amendment charter ED SSH
To register, you beforehand need an APOFLUX number via the link:

APOFLUX

After that, contact Doctoral School Secretariat l'ED to validate your admission.

A favorable opinion of the CST must be supplied before every annual registration.

Avis du Comité de suivi de thèse

After receiving agreement of the ED 481, follow Stage 2 "Administrative Registration".

Contact: Secrétariat ED 481

05 59 40 81 95
edssh@univ-pau.fr

****

STAGE 2:

Administrative registration at UPPA

****

New in 2018


See informations on UPPA website menu "Registrations". It is necessary to be affiliated.

2 possibilities:

* registration online with IA WEB menu "Inscriptions":

*
Guide IA WEB

* or go to Pôle Inscription Central (Bât. BU Sciences, Pau Campus)

Documents needed in both cases: Anti-plagiarism agreement, liability insurance, proof of funding, (+ passport copy and Master diploma for 1st year)

* from July 6th to October 15th, 2018, for PhD students with "contrat doctoral"
* from July 6th to October 30th, 2018, for others PhD students

Contact: Pôle Inscription Central

To help you:

Welcome Desk
The International Office of UPPA (Bât. BU Sciences, Pau Campus)
Practical guide for the foreign student

Legislation

Arrêté du 25 mai 2016 relatif à la formation doctorale